**Dear Sir/ Madam**

Presently, I am an undergraduate at University of Colombo, Sripalee Campus. I am studying Mass Media in Bachelor of Arts and I have already completed 04 years.

Having started my education career in 2002at Ananda Maithreya National School in Balangoda I have passed GCE Ordinary Level and Advance Level with distinction. After obtaining 3 ‘A’s and 01 ‘C’ at the Advance Level Examination I was selected to the University of Colombo.

I was a School Prefect in year 2008-2010 and represented the School Net Ball Team in year 2005-2010. After the School I have completed a Leadership training program, conducted by The Ministry of Higher Education. I won the first place in easy competition jointly held Saviya Women Organization and Saviya Development Foundation in 2011.

I have successfully completed the certificate course in Computer Resource Center, Balangoda Zone and obtain certificate in Graphic Design And Animation, Web Design, Office Application.

I shall be only too glad to furnish you with any additional information that will help you to measure my competencies and strong areas.

Thank You

Yours faithfully,

Maduwanthi Prasadika